



Audit Committee Meeting Minutes
 Thursday, January 10, 2019
 Location 1: 1001 22nd Ave., Oakland, CA 94606
 Meeting Conference Line 605-472-5664; Passcode: 684956#

I.	<p>Public Business Meeting</p> <p>Audit Committee Members Present: Kay Hong, Missy Narula and Jonathan Garfinkel were present in Location 1 in Oakland, CA.</p> <p>Staff Present: Karen Draper and Paul Wetterholm were present in Location 1 in Oakland, CA.</p> <p>Call to Order: The meeting was called to order by Kay Hong at 4:17pm. Quorum for the meeting was confirmed.</p>
II.	<p>Changes to the Agenda There were no changes to the agenda.</p>
III.	<p>Public Comments Not on the Agenda There were no public comments.</p>
IV.	<p>Chairperson Comments There were no comments made by the Chair, or other Audit Committee Members.</p>
V.	<p>Approval of Minutes The approval of minutes from December 14, 2018 meeting was moved by Jonathan Garfinkel and seconded by Kay Hong; unanimously approved. Approval: Yes: 2 - Kay, Jonathan; No: 0; Abstain: 0.</p>
VI.	<p>Discussion, Action Items and Reports</p>
A.	<p>Update on Auditor Selection Process</p> <p>Karen provided an update on the Auditor Selection process and reminded the Committee that on January 11, 2018 the Audit Committee approved a three year engagement plan with Gilbert Associates, Inc. to act as the independent auditor of Aspire Public Schools for the years ended June 30, 2018, 2019 and 2020. Engagement includes Aspire Public Schools' Consolidated Financial Statements, Aspire Public Schools TN, LLC and Aspire Public Schools 403(b) Plans. No Approvals.</p>
B.	<p>Audit Committee Meeting Calendar 2019</p> <p>The Committee approved the 2019 Audit Committee meeting calendar subject to finalizing March 7th or March 14th as the next Audit Committee date. The approval of the calendar was moved by Missy Narula and seconded by Jonathan Garfinkel; unanimously approved. Approval: Yes: 3 - Kay Hong, Jonathan Garfinkel, Missy Narula; No: 0; Abstain: 0..</p>
C.	<p>Review and Approval of Form 990 for Aspire Public Schools and College for Certain, Inc.</p> <p>Keith Glen of Gilbert Associates, Inc presented the Form 990 for both Aspire Public Schools and College for Certain, Inc. After discussion with Management, Missy Narula moved to approve the Form 990 for Aspire Public Schools, seconded by Jonathan Garfinkel; unanimously approved. Approval: Yes: 3 - Kay, Missy, Jonathan; No: 0; Abstain: 0.</p> <p>Jonathan Garfinkel moved to approve the Form 990 for College for Certain, Inc., seconded by Missy Narula; unanimously approved. Approval: Yes: 3 - Kay Hong, Missy Narula, Jonathan Garfinkel; No: 0; Abstain: 0.</p>
VII.	<p>Adjournment: The meeting adjourned at 4:50 pm.</p>

Approved this 7th day of March, 2019 in Modesto, CA.

Jonathan Garfinkel, Audit Committee Member