



**Audit Committee Meeting Minutes**

Thursday, March 08, 2018

Location 1: 1001 22nd Avenue, Oakland, CA 94606

Location 2: 3311 East Morada Ln., Stockton, CA 95212

Meeting Conference Line: 1-515-603-3164; Passcode: 983238#

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| I.   | <b>Public Business Meeting</b><br><b>Audit Committee Members Present:</b> Kay Hong and Missy Narula were present in Location 2 in Oakland, CA.<br><b>Staff Present:</b> Delphine Sherman, Karen Draper and Paul Wetterholm were present in Location 1 in Oakland, CA.<br><b>Call to Order:</b> The meeting was called to order by Kay Hong at 3:11 pm. Quorum for the meeting was confirmed. |
| II.  | <b>Changes to the Agenda</b> There were no changes to the agenda.  |
| III. | <b>Public Comments Not on the Agenda</b> There were no public comments.  |
| IV.  | <b>Chairperson Comments</b> There were no comments made by the Chair, or other Audit Committee Members.  |
| V.   | <b>Approval of Minutes</b> The approval of minutes from January 11, 2018 meeting was moved by Missy Narula and seconded by Kay Hong; unanimously approved. Approval: Yes: 2 - Kay, Missy; No: 0; Abstain: 0.   |
| VI.  | <b>Discussion, Action Items and Reports</b>  |
| A.   | Review of audit timeline and update by Gilbert Associates  |
| B.   | Audit Committee discussion with Auditors   |
| VII. | <b>Adjournment:</b> The meeting adjourned at 4:26 pm.  |

Approved this 14<sup>th</sup> day of December, 2018 in Oakland, CA.

Kay Hong, Audit Committee Chairperson