



**Full Board "Special" Meeting Minutes**  
 Friday, July 20, 2018  
 Location 1: 1001 22<sup>nd</sup> Ave., Oakland, CA 94606  
 Meeting Conference Line: 1-415-655-0381 Passcode: 366-576-658#

I.	<p><b>Public Business Meeting</b>  <b>Board Members Present:</b> Jonathan Garfinkel, Beth Hunkapiller, Warren Felson, Nisa Frank, Kay Hong, were present in Location 1 in Oakland. Leslie Hume called in from an unknown location.  <b>Staff Present:</b> Carolyn Hack, Ian Roberts, Bess Kennedy, Mala Batra, Erik Brown, Casey Hoffman and Esmeralda Loera were present in Location 1 in Oakland, CA.  <b>Call to Order:</b> The meeting was called to order by Jonathan Garfinkel at 10:07 am. Quorum for the meeting was confirmed.</p>
II.	<p><b>Approval of the Agenda:</b> The Agenda was approved; there were no changes to the Agenda</p>
III.	<p><b>Public Comments:</b> There were no comments from the public.</p>
IV.	<p><b>Chairperson and CEO Comments:</b> There were no comments.</p>
V.	<p><b>Closed Session</b>          The meeting was adjourned to closed session at 10:08 am.</p>
A.	<p>Public Employee Appointment/Employment (Gov. Code § 54957(b))          Title: Interim CEO</p>
VI.	<p><b>Reconvene to Public Meeting</b>          The meeting reconvened to public meeting at 11:28 am.</p>
A.	<p>Jonathan Garfinkel, Board Chair, shared that there was no report out from closed session.</p>
VII.	<p><b>Discussion, Action Items and Reports</b></p>
A.	<p>Jonathan Garfinkel, Board Chair shared that as a result of the current CEO stepping down an interim CEO will be appointed until the CEO position is filled. Aspire's bylaws require the corporation to have a CEO, chosen by the Board of Directors. Beth Hunkapiller moved to approve Mala Batra as Interim CEO effective August 1<sup>st</sup>, 2018 until CEO position is filled, seconded by Kay Hong. Approval: Yes: 5 – Jonathan, Beth, Kay, Nisa and Warren; No- 0 Abstain: 0.</p>
B.	<p>Nisa Frank and Kay Hong asked the Board to form an Ad Hoc Search Firm committee for the purpose of 1) selecting a Firm for the CEO search and 2) to delegate decision making authority to select the search firm to the Ad Hoc Committee. The ad hoc committee will consist of no more than 3 board members which compromise less than a quorum of the full board. Warren moved to approve the 1) formation of an ad hoc Committee and 2) delegate decision making authority to select CEO search firm, seconded by Beth. Approval: Yes: 5 – Jonathan, Beth, Kay, Nisa and Warren; No- 0 Abstain: 0.</p>



	Erik Brown, Interim CFO and Casey Hoffman, Director of Growth and Strategy presented an update of the Facilities Projects and asked for an approval of the ERES Financing Plan. The board discussed the fees for the project and financing timeline. The board recommended to move the approval to The August 9 <sup>th</sup> Executive and Compensation committee meeting. No approvals were made.
VIII.	<b>Adjournment</b> Meeting adjourned at 12:17 pm.

Approved this 9<sup>th</sup> Day of August, 2018 in Oakland, CA.

A handwritten signature in black ink, appearing to read "Mary Cha-Caswell", is written over a horizontal line.

Mary Cha-Caswell, Board Secretary