



**Audit Committee Meeting Minutes**

Thursday, January 11, 2018

Location 1: 1001 22nd Avenue, Oakland, CA 94606

Meeting Conference Line:1-515-603-3164; Passcode: 983238#

I.	<b>Public Business Meeting</b> <b>Audit Committee Members Present:</b> Kay Hong and Missy Narula were present in Location 1 in Oakland, CA. <b>Staff Present:</b> Delphine Sherman, Karen Draper and Paul Wetterholm were present in Location 1 in Oakland, CA. <b>Call to Order:</b> The meeting was called to order by Kay Hong at 2:47 pm. Quorum for the meeting was confirmed.
II.	<b>Changes to the Agenda</b> There were no changes to the agenda.
III.	<b>Public Comments Not on the Agenda</b> There were no public comments.
IV.	<b>Chairperson Comments</b> There were no comments made by the Chair, or other Audit Committee Members.
V.	<b>Consent Agenda</b> The following consent agenda item A was moved by Missy Narula and seconded by Kay Hong; unanimously approved. Approval: Yes: 2 - Kay, Missy; No: 0; Abstain: 0.
A.	Approval of December 14, 2017 Audit Committee Meeting Minutes
VI.	<b>Discussion, Action Items and Reports</b>
A.	Review and Approval of Form 990 for Aspire Public Schools and College for Certain, Inc. Keith Glen of Gilbert Associates, Inc presented the Form 990 for both Aspire Public Schools and College for Certain, Inc. Missy moved to approve the Form 990 for Aspire Public Schools and College for Certain, Inc. Kay seconded; unanimously approved. Approval: Yes: 2 - Kay, Missy; No: 0; Abstain: 0.
B.	Update on Auditor Selection Process - Delphine Sherman and Karen Draper presented an update on the Auditor Selection Process.
C.	Interview with Firm - CliftonLarsonAllen LLP. Wade McMullen of CliftonLarsonAllen LLP presented to the Committee and answered questions.
D.	Audit Committee Discussion and Auditor Selection. After discussion with management, Missy moved to approve Gilbert Associates, Inc as the independent auditor of Aspire Public Schools. Engagement includes Aspire Public Schools' Consolidated Financial Statements, Aspire Public Schools TN, LLC and Aspire Public Schools 403(b) Plans for the years ended June 30, 2018, 2019 and 2020. Kay seconded; unanimously approved. Approval: Yes: 2 – Kay, Missy; No: 0; Abstain: 0.
VII.	<b>Adjournment:</b> The meeting adjourned at 4:09 pm.

Approved this 8<sup>th</sup> day of March, 2018 in Oakland, CA.

  
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 Kay Hong, Audit Committee Chairperson